

Dove Class Parent Information Session

Tuesday 9th September 2025



Staff



Miss Sanby
Teacher



Mrs Shuttleworth
Teaching Assistant



Mrs Davis
Teaching Assistant



Mrs Fulford
Cover Teacher

Senior Leadership Team



Mrs Blunt
Headteacher



Mr Kingham
Deputy Headteacher
SENDCo



Mrs Mason
Deputy Headteacher

The Senior Leadership Team works across both Harlington and Sundon Lower Schools.

Values

- ▶ We are proud to be a values based school.
- ▶ We teach a value each month in class and in assemblies.
- ▶ Our behaviour system links back to our values.

Our values are:

	Year A	Year B
September	Respect	Respect
October	Responsibility	Responsibility
November	Peace	Independence
December	Compassion	Patience
January	Appreciation	Appreciation
February	Honesty	Honesty
March	Perseverance	Courage
April	Trust	Forgiveness
May	Co-operation	Resilience
June	Positivity	Hope and Optimism
July	Friendship	Citizenship



Behaviour - Rewards

- ▶ DoJos are used across the school
- ▶ Children may receive physical stickers which can equate to one DoJo.
- ▶ An SLT sticker = 5 DoJos
- ▶ DoJos can be given for hard work, excellent work, showing the values/manners, sports, 5 Bs
- ▶ A child each week from each class will be in the golden book
- ▶ Sports certificates from home can be shared in assembly
- ▶ Values leaves can be brought in from home to celebrate children showing the values at home
- ▶ When a whole class gets a multiple of 500 DoJos, they can choose a class treat e.g. an extra playtime
- ▶ Individual DoJos equate to rewards. We're still working on exactly what these rewards will be, but we'll let you know soon!

Behaviour

Sundon Lower School Behaviour Policy



At Sundon Lower School, we are **respectful, responsible and safe.**



We show each other the value of **kindness.**



This means using kind words, kind hands and kind feet.



If you do these things, an adult may say 'well done'.



You may get a sticker or a dojo point.



You might get a certificate in assembly.



What happens if my behaviour is unkind?



Reminder and choices



1st warning



2nd warning



An adult will give me a consequence.



Sent to Mr Kingham.



Sent to Mrs Blunt. Your family will be phoned.



You may be excluded.

Attendance

- ▶ Staff are in school every day unless they are unwell or there are exceptional circumstances - we ask that parents do the same.
- ▶ If your child won't be in school, please email the school office.



Punctuality

- ▶ Gates open 8:40am
- ▶ Door closes 8:45am
- ▶ Children arriving after this time will be marked as late. Children arriving after 9:00am will be classed as arriving after registration.

Holidays

- ▶ Holidays cannot be authorised. However, please do complete a request form (available on the school website) and hand it into the school office.
- ▶ For any other leave of absences, please also complete a form.



Application for Leave of Absence during Term Time

- This form should be completed **AT LEAST SIX WEEKS** prior to the requested absence date.
- A separate application must be completed for each child.

Pyramid Schools Trust School			
Students full name			
Address			
Form / Class name			
Date of Birth		Year Group	
Period of Absence			
From		To	
Number of school days		Return to school date	
Absence			
• CBC Holidays in term time guidance • If request is for a family holiday, please explain the exceptional circumstances why it MUST be in term time			
Name		Relationship to student	

Pyramid Schools Trust
Address: Harlington Upper School, Goswell End Road, Harlington LUS 6NX
Telephone: 01525 755100
Email: contactus@pyramidschoolstrust.org
Website: pyramidschoolstrust.org

Signed		Date	
Please indicate if your child/ren has a sibling in our local schools:			
Pyramid Trust Schools		Other Schools	
Arnold Academy		Chalton Lower School	
Harlington Lower School		Eversholt Lower School	
Harlington Upper School		Greenfield Lower School	
Parkfields Middle School		Silsoe Lower School	
Ramsey Manor Lower School		Toddington St George Lower School	
Sundon Lower School			
Westoning Lower School			
School Action	• Previous holidays checked • Liaise with feeder schools prior to decision / authorisation • Form teacher / Head of Year informed / consulted • Supporting evidence required		
Current Attendance Figure			
Decision regarding request for leave of absence in term time			
Number of days requested			
Absence request authorised			
Absent request unauthorised			
Absent request can be partly authorised			
Reason for decision			
Signed by Headteacher			
Date			

Reading expectations

- ▶ **Years 1 and 2** - Your child will bring home a fully decodable book matched to their current phonics level (from the Twinkl Rhino Readers scheme).
 - ▶ Books will be changed once a week (on a Friday) to give your child time to practise and build confidence.
 - ▶ We encourage you to read with your child at least 5 times a week. They don't need to read the whole book each time—just a few pages a night is perfect, and they might read the whole book two or three times across the week. Reading the same book multiple times helps with decoding, fluency, expression, and comprehension.
 - ▶ Your child will also take home a “reading for pleasure” book from the library, which is for sharing and enjoying together - it may not be decodable. This will be changed in the class weekly library slot.
 - ▶ Teachers will hear every child read multiple times throughout the day in phonics lessons and across the curriculum. Teachers will hear every child read individually at least once per half term. Children will also be heard by TAs and reading volunteers.
- Please support your child's reading by encouraging regular practice at home—it makes a big difference!

Homework

- ▶ Children are expected to read 5 times a week at home - this is the main part of their homework.
- ▶ A Maths activity will be sent home each week on a **Friday** and is due back in on a **Thursday** (at the latest).
- ▶ An additional Phonics information sheet may be sent home - this is an optional activity your child may wish to complete, it doesn't need to come back to school.
- ▶ Spellings will not be sent home each week but a spelling list will be shared each half term if you wish to practise spellings with your child. They will not be tested on these.

Snack

- ▶ Free fruit or vegetables are available at breaktime every day.
- ▶ If you wish to pay for your child to have milk at snack time, please register with Cool Milk.



Curriculum

- ▶ English, five days a week
- ▶ Maths, five days a week
- ▶ Science, once a week
- ▶ Music, once a week
- ▶ History / Geography, once a week
- ▶ Art / DT, once a week
- ▶ PSHE, once a week
- ▶ PE, twice a week - Monday & Thursday
- ▶ RE, once a week
- ▶ Computing, once a week
- ▶ Handwriting, twice a week

Assessment

- ▶ Year 1 Phonics Screening Check
- ▶ Year 2 SATs

Children will be assessed informally throughout the year.

Lunches

- ▶ School lunches can be booked via **TBC**
- ▶ Please ensure that packed lunches are healthy and nut-free.
- ▶ Children bring in a water bottle daily - this must be **water** only please

Uniform

- ▶ Red sweatshirt or cardigan with school logo
- ▶ White shirt or polo shirt with or without school logo
- ▶ Smart, tailored grey trousers either full length or shorts, grey skirts or pinafore
- ▶ Summer alternative- Red checked dress, grey skirt, grey shorts
- ▶ Plain grey or white tights or grey or white socks
- ▶ Black flat heeled school shoes (not trainers, canvas, or open toed).
- ▶ Red fleece jacket with school logo for outdoor wear (optional). May be worn to and from school or at playtimes.
- ▶ Red book bag - no rucksacks please.
- ▶ **Please clearly label all items of clothing**

PE kit

- ▶ Navy or black shorts
- ▶ Round neck T-shirt in house colours
- ▶ Trainers (plimsolls only for Reception)
- ▶ Black or navy tracksuit bottoms and/or a black or navy hoodie may be worn for outdoor PE

Safeguarding

- ▶ If you have any safeguarding concerns, please speak to Mr Kingham, Mrs Blunt or Miss Sanby.
- ▶ Please ensure that you have set a collection password via the school office.
- ▶ Please pass the password onto anyone who is collecting your child for you.
- ▶ Any unfamiliar adult will be asked to give the password before your child is released for collection.

Communication

- ▶ If you have any questions, concerns or want to pass on information, please speak to the child's teacher in the first instance.
- ▶ For any safeguarding concerns, please speak to Mr Kingham, Mrs Blunt or Miss Sanby.
- ▶ For any SEND related questions, please speak to the class teacher or to Mr Kingham.
- ▶ If you still have concerns after speaking to the class teacher, please speak to Mr Kingham and then to Mrs Blunt.

Trips and special events

- ▶ Pantomime at Christmas
- ▶ End of year trip
- ▶ There may be trips walking to the church in Lower Sundon (these will be confirmed)
- ▶ Charity days will be confirmed via the parent newsletter

Volunteers

- ▶ We are currently looking for volunteers to help with reading.
- ▶ If you are interested, please speak to the office.

Pupil Premium

- ▶ Pupil Premium funding is designed to support those children who are deemed to be from a disadvantaged background. Money is given to schools to enable them to target specific support to improve outcomes for this group of children. The funding is triggered by the following:
- ▶ A child is currently eligible for free school meals, or they have been during the last six years
- ▶ A child is currently in the care of the Local Authority, or they have been during the last five years
- ▶ A child has a parent currently serving in the armed forces

Any questions?

